

LIBRARY DIRECTOR
TERI DUGAN
JULY 2025

- I attended the Columbia Falls Chamber Coffee Connect event on July 1st with Liz Camarillo, CF Branch Manager. The event was held at Goats of Glacier, a family hobby farm that is currently in it's second year of business. Liz and I were able to share about the library with business owners from Columbia Falls. The setting couldn't have been more charming. I could get used to working alongside the lively goats, friendly alpacas, chickens and charming mini-Highland cows! We are looking forward to the possibility of presenting a farm themed Storytime in partnership with Goats of Glacier.
- The Flathead Library Foundation has responded to our FY26 grant request and has pledged 40K to fund our programs and special requests for the fiscal year. One of the new exciting projects that received funding is a set of 3-D wall maps to hang on the wall in Kalispell. This will bring attention to our map collection. The Foundation has funded 3 new AWE Early Literacy Stations for our children's areas. In addition, our summer reading programs, Wednesday Workshops, teen programming and marketing department are all funded through this generous donation.
- The Bigfork Library is getting a newly paved parking lot. The project is underway and we are doing our best to navigate the work and equipment. We have created signage and social media notices, letting folks know that there may be some inconvenience over the next few weeks while we get a new parking lot surface. We are grateful for the generous donation from the Box Foundations for funding the Library's part of the project.
- I've ordered a Library sign for the incoming drive to the Bigfork Library. This sign will hang just below the Bethany Lutheran sign and will be larger, clearer and feature our Library branding.
- I've been researching bike racks for the Bigfork Library. Currently, we don't offer any place for bike riders to lock their bikes up when they visit in Bigfork. I hope to have that purchased and in place soon.
- Deidre and I will be attending the Northwest Reading Council Back to School Literacy Conference on August 13th at Flathead Highschool. We plan to hold a presentation and workshop for attendees. Our goal is to share what the library has to offer to educators as well as get feedback as to what teachers and educators are looking for in their local public library.
- This summer has flown by and we are a little over half way with our summer reading experience program. Staff have been positive and focused on presenting those programs to the community regardless of the many construction obstacles that have come our way this season. It has been additional work to have those programs held outside of the library, and I am proud of staff for being flexible and willing to pivot in executing these events.
- I am excited to be approaching the final steps in implementing our name change in most areas of our work. One of the last items on the list is the updating to our sign at the main library in Kalispell. We are gathering quotes and looking at options and plan to have that project completed before the summer wraps up.

TRAFFIC COUNTS- JUNE 2025
Kalispell- 10,694
Columbia Falls- 5,018
Bigfork- 2,450

TRAFFIC COUNTS- JUNE 2024
Kalispell- 11,936
Columbia Falls- 4,795
Bigfork- 1,957

SYSTEMS ADMINISTRATOR
SAM CROMPTON
JULY 2025

Configured and installed two additional desktop adult use public computers in Bigfork. These computers are replacing two public use laptops and will make a big difference for patrons who use library computers. The vast majority of patrons without their own device want to use a desktop station. The computer hardware was from old stock and will need to be replaced by Nov. 2025 when Microsoft ends Windows 10 security updates. The laptops were a holdover from a floorplan remodel at the old BF location. They've now been redeployed, one for dedicated use in the meeting room and the other for the photo printer.

Also in Bigfork, exchanged the teen area iMac with a Windows station. This adds a 2nd teen Windows computer and moves the iMac to the adult area. The iMac has typically had very little use and even less so since being placed in teens after opening the new library building.

Updated NoveList website links, which were in-operable, to once again be allowed on the catalog stations in Bigfork & Kalispell. NoveList implemented a new website which changed their links and when that occurs the library needs to update the control policy applied to the OPAC's.

Resolved with the County an issue with their Time Clock Plus tracking software. We need to begin using 5-digit coded fob's for staff time keeping and the TCP hardware wasn't programmed to read 5-digits. This turned out not to be very complicated but did linger as an issue for three weeks due to a lack of write access for library IT and coordination concerns between the County and TCP.

Worked with the County to deploy the new remote access VPN client. After the second attempt at configuration on their firewall, the deployment at the library went smoothly. It required installation on all staff use library computers and replaced the old Sonicwall NetExtender app.

COMMUNICATIONS LIBRARIAN
LUNE AXELSEN
JULY 2025

The Communications team has been busy making sure the word gets out about kids and teens summer programming this past month. This has been a challenge due to the new street and sidewalk construction at the Kalispell location, which has impacted parking. I've done my best to post updates on social media and our website about our Depot Park location on Tuesdays, and I've created print ads for the Daily Inter Lake and the Bigfork Eagle to let the public know about our Teen workshop options.

I have also had my hands full with promoting our *Summer of Art* adult events. In June we had 3 adult programs in addition to our regular roster, and in July we have 4 adult programs. August will be another full month with 4 more adult programs. All of this requires social media posts, posters and flyers, and publishing to online calendars.

Another project I've been working on is a *Case for Support* document for the Library Board PR Committee that will be used to present to potential donors for a new Kalispell library. I've also been working with the PR Committee to devise a plan to update our website with more current information and a better, more intuitive layout.

Social Media Snap Shot

This month our followers continue to increase on Facebook and Instagram, and our reach and engagement remain steady. We had mild growth on Facebook this month and moderate reach on Instagram.

Social Media Stats:

- **Facebook:**
 - 234 New Followers this period (3% increase in the last 28 days)
- **Facebook Content Interaction:**
 - 4.8k people interacted with our content this period (30% decrease in the last 28 days)
- **Facebook Post Reach:**
 - 364K accounts reached with our posts (5% decrease in the last 28 days)
- **Instagram Followers:**
 - 36 new followers this period (2% increase in the last 28 days)
- **Instagram Reach:**
 - 315 accounts reached this period (18% increase in the last 28 days)
- **Website Pageviews:**
 - 20,163 pageviews this period (1% decrease in the last 28 days)
- **Website top 5 viewed pages:**
 - **Kids**
 - **Teens**
 - **Summer Experience**
 - **Locations & Hours**
 - **Events**

KAT WILSON
COLLECTION SERVICES LIBRARIAN
JULY 2025

June 2025 Circulation Statistics

	June 2025	June 2024	June 2023	June 2022
Juvenile	19012	18028	17096	19238
Young Adult	1363	1220	1340	1132
Adult	11554	11867	12988	13851
Overdrive ebooks	4185	4424	4385	4589
Overdrive audiobooks	7968	7362	6672	6396
Overdrive magazines	2074	1162	463	298
Total	46156	44063	42944	45504
ILLs Borrowed	68	54	58	43
ILLs Loaned	30	48	34	39
Outgoing Partners Crates	294	293	285	246
Incoming Partners Crates	297	282	283	281

Lakeside and Marion FY25 Holds Pick up Statistics

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Lakeside	230	204	191	185	135	109	152	149	221	197	201	179
Marion	N/A*	N/A*	7	6	5	12	12	4	7	6	2	13

*Marion closed first week of June through August.

PUBLIC SERVICES LIBRARIAN
TONY EDMUNDSON
JUNE 2025

Facilities

A good many repair and replace projects have been on hold for the new fiscal year. We are excited to get these projects scheduled now in FY26. A plumber will be dispatched to replace leaking valves and faucets, along with various toilet rebuilds. Upgrades and repairs to the chiller, elevator, and front globe lights are also in the works.

Volunteers have put in considerable time weeding our planters and landscaping and adding flowers to the planters at our front steps. The results are colorful and cheerful. A huge thanks to our volunteers for their time and effort making the library look so lovely.

3rd St. road and sidewalk construction continues on schedule. The recent paving looks remarkable. We are excited to have our south side accessible again soon, and while it has been an inconvenience to access the library during this time, the results will be welcome. Staff have also worked diligently to provide curbside to those needing it, and our Collection Services staff have stepped up in getting courier materials in for patrons, literally, as there is no way to avoid lifting crates upstairs. We will all be glad to see our courier access return to normal.

Incidents

Incidents remain low this summer. I have spent some time recently reviewing older reports and communications, and it is a heartening review to compare the situation now as from two to three years ago. A thank you is warranted to staff, Alert Security, and local law enforcement for all the work and commitment everyone has put into making our library safe and welcoming.

2025

Jan-25	10
Feb-25	8
Mar-25	13
Apr-25	5
May-25	4
Jun-25	6
Jul-25	6

COLUMBIA FALLS BRANCH MANAGER
LIZ CAMARILLO
JULY 2025

Our youth services team continues to do an outstanding job. In addition to a busy summer schedule, Liza and Kylin welcomed children from Glacier Gateway's summer school program. We see these students twice a week, and they are always expressing their gratitude for the opportunity to get out of the school and experience a program with our children's librarians. Kylin has also added the story time at the pool once a week, every Tuesdays. I can't share enough how incredibly dedicated, professional, and serving Liza and Kylin are with patrons of all ages, but especially the littles.

Teri and I had the opportunity to go have coffee with goats! The Columbia Falls Chamber had their "Coffee with the Chamber" at Goats of Glacier. We toured their facility and were warmly welcomed by both the hosts and the goats! We may explore the idea of a program or two involving goats next year.

The air conditioning units have been officially installed! Performance Heating and Air completed the work with minimal disruptions to library services. Their team was highly professional and delivered results that aligned perfectly with our expectations. A heartfelt thank you to the CFLA for this generous gift. For an investment that will benefit our library and community for many years to come.

ADULT SERVICES LIBRARIAN
BIGFORK BRANCH MANAGER
JULY 2025

We have been continuing our Summer of Art programming for adults in all three locations. Kay Lyle, a printmaker, held a drop-in style workshop in Kalispell, and also a longer and more involved workshop in Bigfork. About 50 people were able to participate in Kalispell, and eight people attended the three-hour workshop in Bigfork. Columbia Falls patrons will try their hand at printing on a letterpress in August.

Nine people attended the Therapeutic Art Techniques on July 12th in Bigfork to learn about techniques they can use at home with themselves and family to self sooth with Art. Columbia Falls patrons can visit the library to make a small portable painting set using a small metal tin.